
Project Funding Application Form

Note:

All input fields are required unless otherwise noted as optional.

Please download this form to fill it out, as using internet browsers may result in character encoding issues.

Application Window

Applications must be submitted by the designated Team Coordinator.

All application materials must be submitted to

admin@japanpastandpresent.org no later than the following date:

March 1, 2025, 11:59 pm PT

March 2, 2025, 16:59 pm JT

Proposed Project Title

プロジェクト名 (案)

Project Collaborative

- Premodern Japan Collaborative (前近代日本に関するプロジェクト)
- Early Modern Japan Collaborative (近世日本に関するプロジェクト)
- Modern & Contemporary Japan Collaborative (現近代日本に関するプロジェクト)
- Transtemporal (時代を超えたプロジェクト)

Project Team

3–5 individuals; if over 5 people, please provide proof of complementary funding and additional names as a separate attachment.

NOTE:

Applicants may only apply to one Project Team per funding cycle.

All fields below are required.

1 Team Coordinator

2 Team Member

3 Team Member

4 Team Member

5 Team Member

Project Proposal

1 Project Overview 400 words or fewer (for Japanese, 800 characters or fewer)

Please explain the topic of the proposed project, its significance and potential impact, and how it engages with Japan Past & Present's mission.

Project Proposal

2 Project Methods & Activities 400 words or fewer (for Japanese, 800 characters or fewer)

Please describe how you will carry out the project, including any associated activities planned with other cosponsors.

Project Proposal

3 Project Outcomes 400 words or fewer (for Japanese, 800 characters or fewer)

Please describe the proposed public-facing outcomes that will result from the project and its integration into the JPP website.

Project Proposal

4 Additional Considerations 300 words or fewer (for Japanese, 600 characters or fewer)
(optional)

If there are additional considerations, restrictions, or contingencies you would like the review committee to know about, please include them here.

Proposed Project Timeline

Date(s)	Project Activities

Categories of Expenses

Please use the categories below to describe proposed expenses. Any expenses that don't fall under "Project Management/Coordination" and "Workshops/Conferences" should be included in the "Other" category, along with a justification and/or explanation.

経費項目

想定する経費がそれぞれ以下のどの項目に該当するかを明記してください。経費が「プロジェクトの管理・調整」または「ワークショップ・会議」以外に該当する場合は、「その他」とし、詳細をご説明ください。

Project Management/Coordination	プロジェクトの管理・調整
Team Project Development (research, writing, editing, translating, production, etc.)	チームプロジェクトの実施 (研究、執筆、編集、翻訳、制作など)
Research materials acquisitions (books, photocopies, images)	研究資料 (書籍、コピー、画像など)の入手
Other project-specific supplies (justification required)	その他、本プロジェクト特有の消耗品 (要説明)
Workshops/Conferences	ワークショップ・会議
Some event-related expenses may be subject to institutional guidelines and restrictions.	一部のイベント関連経費は、機関の方針などによって制限される場合があります。
Travel: airfare, ground transportation	旅費：航空運賃、地上交通費
Lodging	宿泊費
Food	食費
Venue rental	会場レンタル費
AV Needs	音響・映像関連経費
Honoraria	謝礼金

Workshop/Conferences			
Other			
Total			

(optional)

Additional Co-sponsorships, Funding or Awards	Funding Sources	Estimated Amount	Status of Funds
Total			

Sample Budgets — Sample 1 予算案の例 — 例①

Expense	Designated Person (if applicable)	Estimated Cost	Explanation/Justification
Project Management/Coordination			
Team Project Development - 68 hours x 1 person @ \$30 USD	Kikuko Tanaka	\$2,040	Website content creation (research, writing, editing)
Team Project Development - 68 hours x 1 person @ \$30 USD	Mateo Perez	\$2,040	Website content creation (research, writing, editing)
Team Project Development - none - emeritus volunteer	Amelie Martin	\$0	Website content creation (research, writing, editing)
Team Project Development - 34 hours x 1 person @ \$30 USD	Jeremy Smith	\$1,020	Website content creation (translation, editing)
Research materials acquisitions	Kikuko Tanaka	\$400	Purchase of books, image acquisition
Research materials acquisitions	Mateo Perez	\$400	Purchase of books, photocopies
Team Project Development	Studio Group UW	\$2,500	Interview/Video production & editing costs (3 interviews) - Studio Group UW (based on preliminary invoice)
Workshop/Conferences			
Workshop honoraria —5 people x \$300	Workshop Participants (non-team members)	\$1,500	
Other			

Total		\$9,900	
Additional Co-sponsorships, Fundings or Awards	Funding Sources	Estimated Amount	Status of Funds
Workshop travel support for hotel & accommodations - 5 people x \$1000	University of Maryland, Center for East Asian Studies	\$5,000	approved contingent on JPP award
NEAC small conference grant	Association for Asian Studies	\$3,000	applied; pending result
Total		\$8,000	

Sample Budgets — Sample 2 予算案の例 — 例②

経費	担当者（該当者がいる場合）	推定費用	詳細・説明
プロジェクトの管理・調整			
チームプロジェクトの実施（1時間あたり\$30を50時間（1人））	Sarah Groener	\$1,500	ウェブサイト用コンテンツの作成（研究、執筆、編集）
チームプロジェクトの実施（1時間あたり\$30を50時間（1人））村田孝	村田孝	\$1,500	ウェブサイト用コンテンツの作成（研究、執筆、編集）
チームプロジェクトの実施（1時間あたり\$30を50時間（1人））	Leonard Balland	\$1,500	ウェブサイト用コンテンツの作成（研究、執筆、編集）
チームプロジェクトの実施（1時間あたり\$30を50時間（1人））	あき Aditya	\$1,500	ウェブサイト用コンテンツの作成（研究、執筆、編集）
チームプロジェクトの実施（1時間あたり\$30を50時間（1人））	John Fortin	\$1,500	ウェブサイト用コンテンツの作成（研究、執筆、編集）
研究資料の入手		\$540	デジタル化の費用（タナカ図書館への依頼）（85,000円を米ドルに換算）
研究資料の入手		\$1,200	資料の複製・使用料 - スミス図書館で一枚あたり100ドルの写真を12枚程度複製
チームプロジェクトの実施	翻訳者（外部委託）	\$700	研究内容の抜粋の翻訳（マレー語→英語）
ワークショップ・会議			
該当なし			
Other その他			
該当なし			
合計		\$9,940	

他のスポンサーによる支援、助成金など	資金源	推定額	進捗状況（応募中、確保済みなど）
合計		\$0	